



**LICENSING ACT 2003
Part A - Premises Licence**

Premises licence number PR01008 (App to Vary Premises DPS)

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description CROWN INN LEA	
Post town ROSS-ON-WYE	Postcode HR9 7JZ
Telephone number 01989 750407	

Where the licence is time limited the dates Not applicable
--

Licensable activities authorised by the licence Sale/Supply of Alcohol (consumption on the premises)
--

The times the licence authorises the carrying out of licensable activities <u>Sale/Supply of Alcohol</u> Sunday – Thursday 10:00 – 23:00 Friday – Saturday 10:00 – 01:00 <u>Non-Standard Timings</u> New Year's Eve 10:00 – 02:00

The opening hours of the premises Monday – Thursday 08:00 – 24:00 Friday 08:00 – 02:00 Saturday 07:00 – 02:00 Sunday 07:00 – 24:00 <u>Non-Standard Timings</u> New Year's Eve 08:00 – 03:00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies Consumption on the premises
--



Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mark George Savidge
Rock Farm
Lea
Ross-on-Wye
Herefordshire
HR9 7JZ

Rosemary Savidge
Rock Farm
Lea
Ross-on-Wye
Herefordshire
HR9 7JZ

██████████
 ████████████████████

██████████
 ████████████████████

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Thomas Howarth

██████████
 ██████
 ████████████
 ████████

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence number: PL ██████
Issuing authority: Herefordshire Council

Annex 1 - Mandatory conditions

Mandatory conditions where licence authorises supply of alcohol

Irresponsible Drinks Promotions

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;



- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

Free Drinking Water

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Age verification

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

Small Measures

4. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Below Cost Price

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

Mandatory conditions where licence authorises supply of alcohol

No supply of alcohol may be made under the premises licence—

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (a) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.



Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Door supervision

Each individual required to carry out a security activity must be licensed by the Security Industry Authority

Annex 2 - Conditions consistent with the operating Schedule

Licensing conditions

General

The Prevention of Crime and Disorder

The Premises Licence Holder shall install and maintain a CCTV system at the premises giving coverage at all entry points and areas to which customers have access.

The CCTV system shall provide clear images in all lighting conditions.

The CCTV system shall continuously record whilst the premises are open for licensable activities and shall be capable of providing frontal identification of customers.

All CCTV recordings shall be retained for a minimum of 28 days and shall be date and time stamped.

CCTV recordings should be made available for inspection upon receipt of a request by the Police and Authorised Officer of the Licensing Authority. A member of staff shall always be present on the premises whilst they are open who is capable of operating the CCTV system and able to facilitate immediate viewing of CCTV footage upon the request of the Police and Authorised Officer of the Licensing Authority.

The Recording equipment and suitable tapes/discs/memory stick shall be kept in a secure environment under the control of the DPS or other responsible named individual.

An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded. In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police on contact number '101' as soon as practicable following discovery of the malfunction

An incident log must be kept at the premises, and made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police, which must record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) seizures of drugs or offensive weapons
- (f) any refusal of the sale of alcohol
- (g) any visit by a relevant authority or emergency service

All staff engaged in the sale of alcohol to be trained in responsible alcohol retailing to the minimum standard of BIIAB Level 1 or any equivalent training course within 1 month of commencing employment at the premises. Where there are existing staff, this training shall be completed within 3 months of the date that this condition first appears on the licence. No person shall be authorised to sell or supply alcohol until this training is completed. Refresher training will be conducted at 6 monthly intervals. Training records shall be kept on the premises and produced to the police or an "authorised person" (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.

No admission for new customers will be allowed to the premises after 23:30hrs.



No open containers will be removed from the premises

Public Safety

First aid

A First Aid Kit capable of treating for 21-50 people shall be kept fully stocked at the premises.

Such kit shall contain:

- 1 x Guidance Leaflet
- 60 x Washproof Plasters
- 6 x Eye Pads with Bandage
- 8 x Triangular Bandages
- 12 x Safety Pins
- 16 x Assorted Sterile Dressings
- 20 Moist Wipes
- 3 Pairs Disposable Gloves

Prevention of Public Nuisance

Noise or vibration shall not emanate from the premises so as to cause a nuisance.

The Premises Licence Holder or DPS must immediately comply with any request to adjust noise levels/ frequency spectra made by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police.

All doors and windows at the premises shall be kept closed after 2300hrs except during immediate access and egress.

Any speaker within the premises shall be directed away from any residential property

Loudspeakers shall not be located in any external area of the premises after 23:00hrs

Outside tables and chairs in the upper part of the beer garden shall be rendered unusable by 2300hrs each day.

Outside tables and chairs in the lower part of the beer garden shall be rendered unusable by 2400hrs each day

Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exits to the premises requesting the public to respect the needs of local residents and to leave the premises and the area quietly.

Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exits to any beer garden, patio area, smoking area or similar, requesting the public to respect the needs of local residents and to be quiet.

No licensable activity shall be undertaken in the outside areas after 2300hrs

Prevention of Children from Harm

The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the police or an authorised Trading Standards Officer of Herefordshire Council.

A written or electronic register of refusals will be kept including a description of the people who have been unable to provide required Identification to prove their age. Such records shall be kept



for a period of 12 months and will be collected on a daily basis by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.

No adult entertainment or services or activities must take place at the premises (Adult Entertainment includes, but is not restricted to, such entertainment or services which would generally include topless bar staff, striptease, lap-table, or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language).

Annex 3 - Conditions attached after a hearing by the licensing authority
Hearing date: 13 March 2025

Decision

The Sub-Committee's decision is to grant the application as amended in respect of the outside bar area which was withdrawn by the applicant

Annex 4 - Plans

As attached – received 17.01.2025, amended 13.03.2025



LICENSING ACT 2003
Part B - Premises licence summary

Premises licence number PR01008 (App to Vary Premises DPS)

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Telephone number 01989 750407	

Where the licence is time limited the dates Not applicable
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Name, (registered) address of holder of premises licence

Mark George Savidge
Rock Farm
Lea
Ross-on-Wye
Herefordshire
HR9 7JZ

Rosemary Savidge
Rock Farm
Lea
Ross-on-Wye
Herefordshire
HR9 7JZ

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Thomas Howarth

State whether access to the premises by children is restricted or prohibited

The premises shall operate a Challenge 25 Policy

A written or electronic register of refusals will be kept including a description of the people who have been unable to provide required Identification to prove their age

No adult entertainment or services or activities must take place at the premises

LEGEND

FIRE ALARM

- FAP** FIRE ALARM PANEL
- S** SMOKE DETECTOR
- S** SMOKE DETECTOR & SOUNDER
- S** SMOKE DETECTOR & BEACON
- S** SMOKE DETECTOR & SOUNDER BEACON
- H** HEAT DETECTOR
- M** MULTI-DETECTOR
- CO** CARBON MONOXIDE DETECTOR
- CV** CEILING VOID
- FV** FLOOR VOID
- ⊙** MANUAL CALL POINT
- ⊙** SOUNDER (CEILING)
- ⊙** SOUNDER (WALL)
- ⊙** BEACON (CEILING)
- ⊙** BEACON (WALL)
- WIRED IN FP 200 1.5MM

Rev Date Details Chn

BeSecure
Protection Systems Ltd

BeSecure Protection Systems Ltd
Hagley Showrooms, Bartslee, Hereford HR1 4BX
Tel 01432 263416 www.besecure.co.uk

Client

THE CROWN INN

Drawing Status
AS FITTED

Date	Scale	CAD Tech	Chk'd	App'd
23.07.2024	1:100	BL	MP	SA

Project
THE CROWN INN
LEA
ROSS-ON-WYE
HR9 7JZ

Drawing Title
GROUND FLOOR
FIRE ALARM LAYOUT

Drawing Number	Rev	Size
BPS-E-001	-	A3



Ground Floor

LEGEND

FIRE ALARM

- FAP** FIRE ALARM PANEL
- S** SMOKE DETECTOR
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- ⊙** BEACON (WALL)
- WIRED IN FP 200 1.5MM

Rev Date Details Chkd

BeSecure
Protection Systems Ltd

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Hagley Showrooms, Bartestree, Hereford HR1 4BX
Tel: 01432 263416 www.besecure.co.uk

Client

THE CROWN INN

Drawing Status
AS FITTED

Date	Scale	CAD Tech	Checked	Approved
24.07.2024	1:100	BL	MP	SA

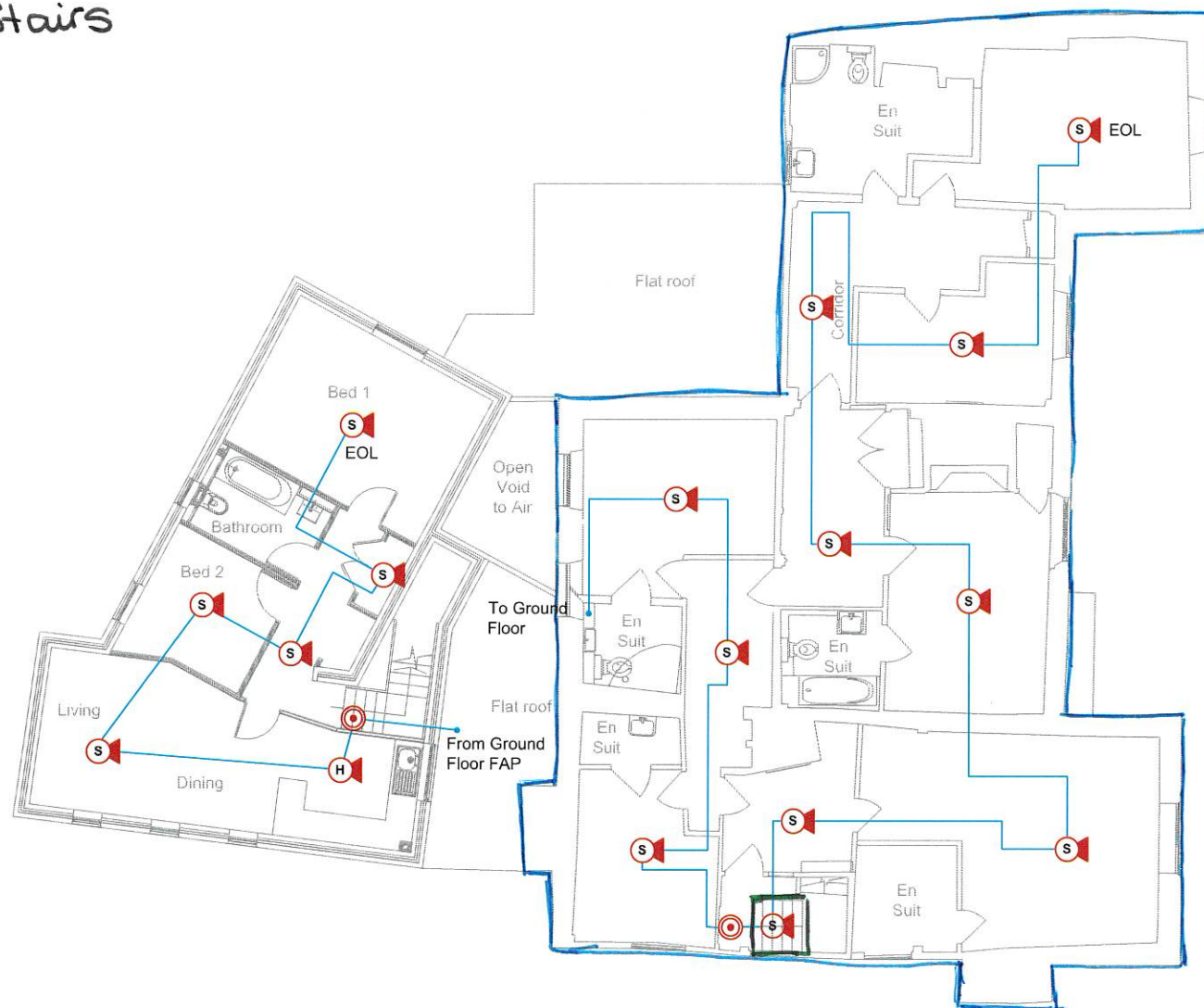
Project
THE CROWN INN
LEA
ROSS-ON-WYE
HR9 7JZ

Drawing Title
FIRST FLOOR
FIRE ALARM LAYOUT

Drawing Number	Rev	Size
BPS-E-101	-	A3

— Alcohol consumption
area

— Stairs



First Floor

LEGEND

FIRE ALARM

- FAP** FIRE ALARM PANEL
- S** SMOKE DETECTOR
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- ⊙** BEACON (WALL)
- WIRED IN FP 200 1.5MM

Rev | Date | Details | Client

BeSecure
Protection Systems Ltd

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Hagley Showrooms, Barteslie, Hereford HR1 4BX
Tel: 01432 263416 www.besafebesecure.co.uk

Client

THE CROWN INN

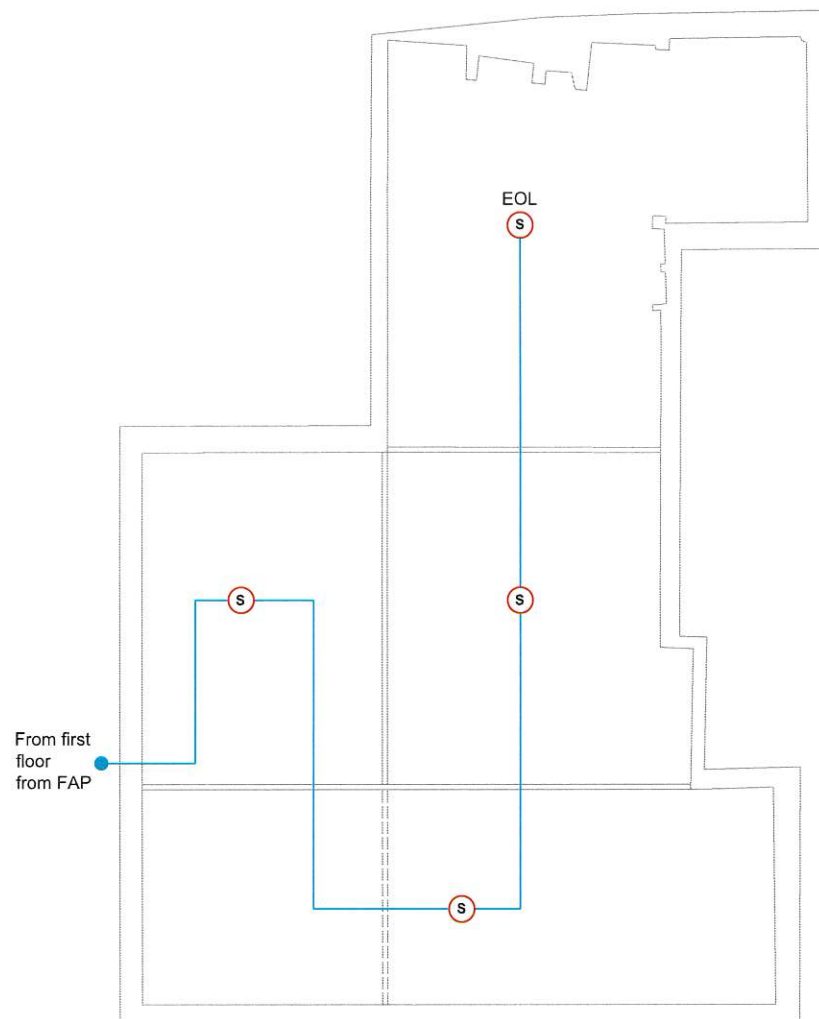
Drawing Status
AS FITTED

Date	Scale	CAD Tech	Checked	Approved
24.07.2024	1:100	BL	MP	SA

Project
THE CROWN INN
LEA
ROSS-ON-WYE
HR9 7JZ

Drawing Title
ATTIC
FIRE ALARM LAYOUT

Drawing Number	Rev	Size
BPS-E-201	-	A3



Attic

Lighting Notes:

1. Downlights to be installed throughout hallways & bathrooms unless otherwise stated.
2. Sub-contractor responsible for downlight quantity and positioning
3. All hallway lighting to be on sensors
4. Sub-contractor responsible for switch and socket placement
5. Please allow for double sockets by dressing tables
6. All bedrooms to have one single pendant in centre of flat ceilings
7. Main bedroom two way switched upon entry and either side of beds (switches 700mm F.F.L)
8. Bathroom wall lights to be 1650mm F.F.L unless otherwise stated
9. Lighting shown for design intent purposes only. Sub- contractor responsible for final detailed design of lighting to include lighting and load assessment.
10. Final design to comply fully with CIBSE Lighting Guides and Codes, BS EN, Building Regulations and BS7671 - IET Wiring Regulations.

Boiler and washing machine to be housed with in cupboard

Close coupled toilet

Walk in shower tray 1800mm x 900mm with 900mm glass screen

Laundry cupboard - Lighting to be on door switch and socket

Small storage cupboard ?

King room to act as twin occupancy when required

Wardrobe - Lighting to be on door switch

Wall light above mirror 1950mm F.F.L

Walk in shower tray 1800mm x 900mm with 900mm glass screen

Storage - Lighting to be on door switch

Close coupled toilet

— Stairs
— Alcohol consumption area.

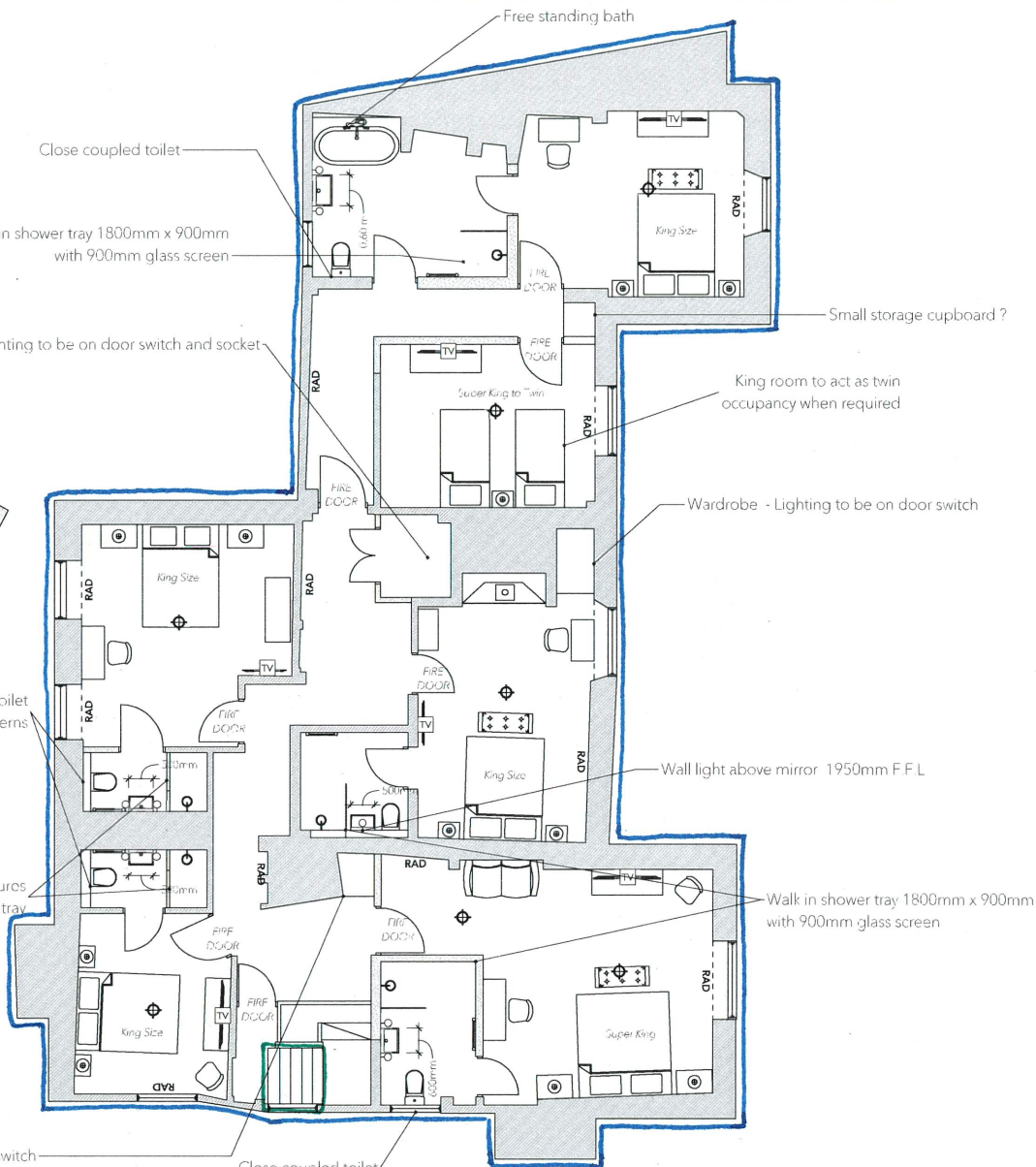
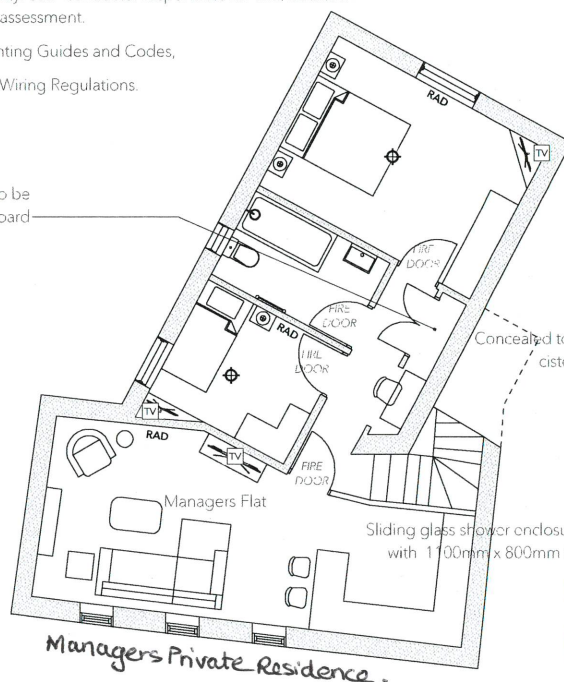
legend

⊕ Pendant light

○ Wall light

TV TV Point

RAD Column style radiators



All images are used for illustration purposes only and are to convey the concept and vision for the project. They are for guidance only and may alter as work progresses

H·L
INTERIORS

HL Interiors
design@hlinteriors.co.uk
www.hlinteriors.co.uk

Client
M G & B A Savidge

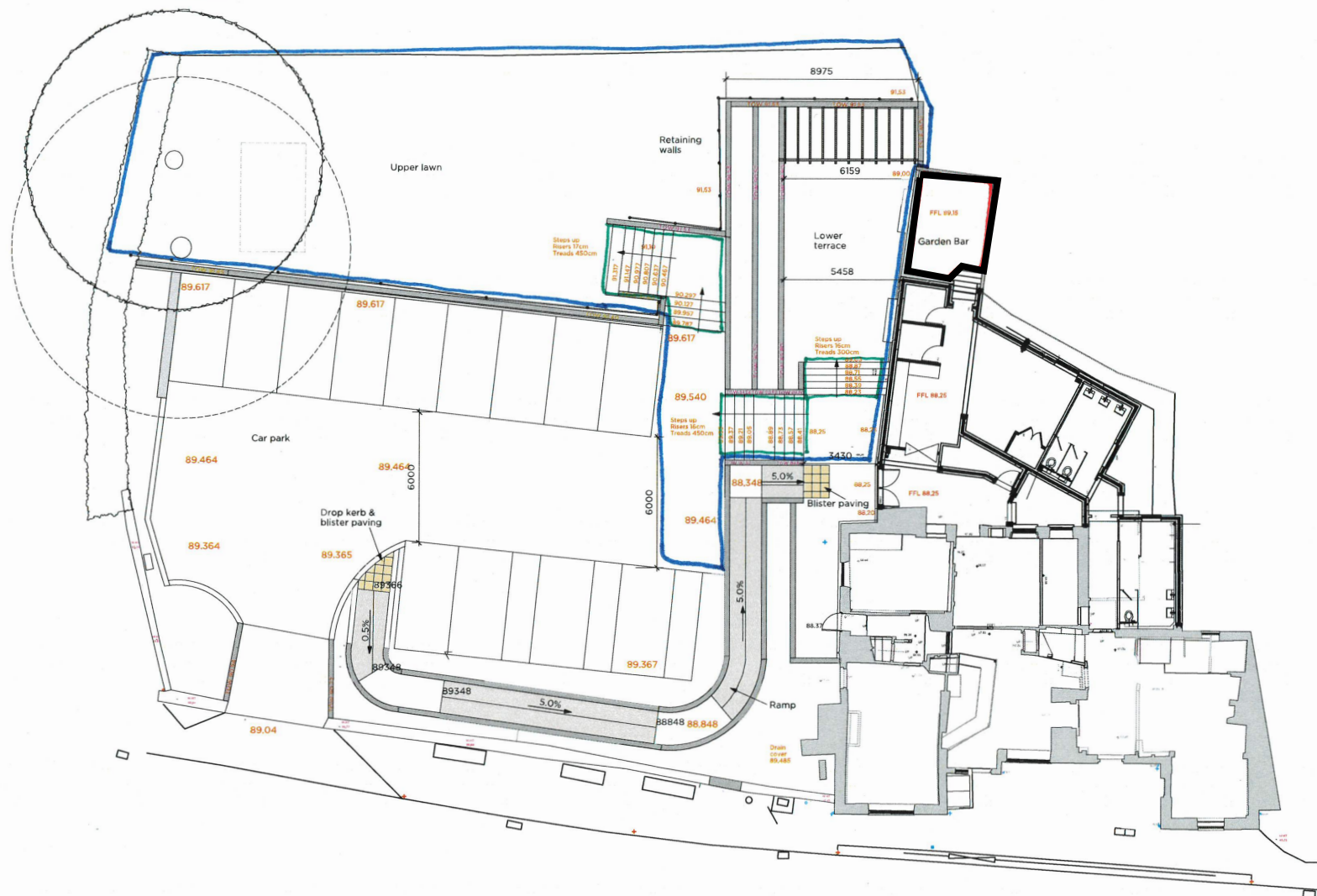
Project
The Crown Inn

Drawing No
007

Scale
Do not scale

First Floor
Proposed Layout &
Lighting Plan

A 01



Leaf Creative Gardens		Ross Road Huntley Glos GL19 3EX	
Project Name Garden Design			
Client Name Ben & Amy Savidge		Client Address The Crown Lea HR9 7JZ	
Date 09/09/2024	Sheet Number 05	Sheet Title Revised ramp layout B	
Revisions	REVNO B	kcvdate: 06/09/2024 09/09/2024	